

The Role of State Public Records Law in RTI's Bid and Proposal Process

2020 Internship Showcase

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Background

- RTI International submits bids and proposals to various state governments to compete for contracts to perform professional services.
- These documents often contain sensitive information.





Issue



- These documents can become public records when submitted to state governments and thus become subject to disclosure.
- Each state handles public records and disclosure differently.

My Contribution to the Solution

A one-stop guide to allow RTI staff to

- Quickly review how a given state deals with public records, particularly confidential information submitted to governments by private entities
- Tailor bids and proposals to most effectively safeguard RTI's sensitive information





To Complete the Work, I

- Researched state public records law
- Focused on relevant issues and categories of information related to public contracting
- Synthesized information in a manner that is approachable, comprehensive, and logically organized
- Created a template that enables others to complete the 50-state survey in a consistent format

What Types of Relevant Information Might Be Exempt from Disclosure?

Trade secrets

CONFIDENTIAL

Bids and proposals up until contract award

Confidential, commercial, and financial information



Acknowledgments

- Thank you to
 - Timothy Allsup
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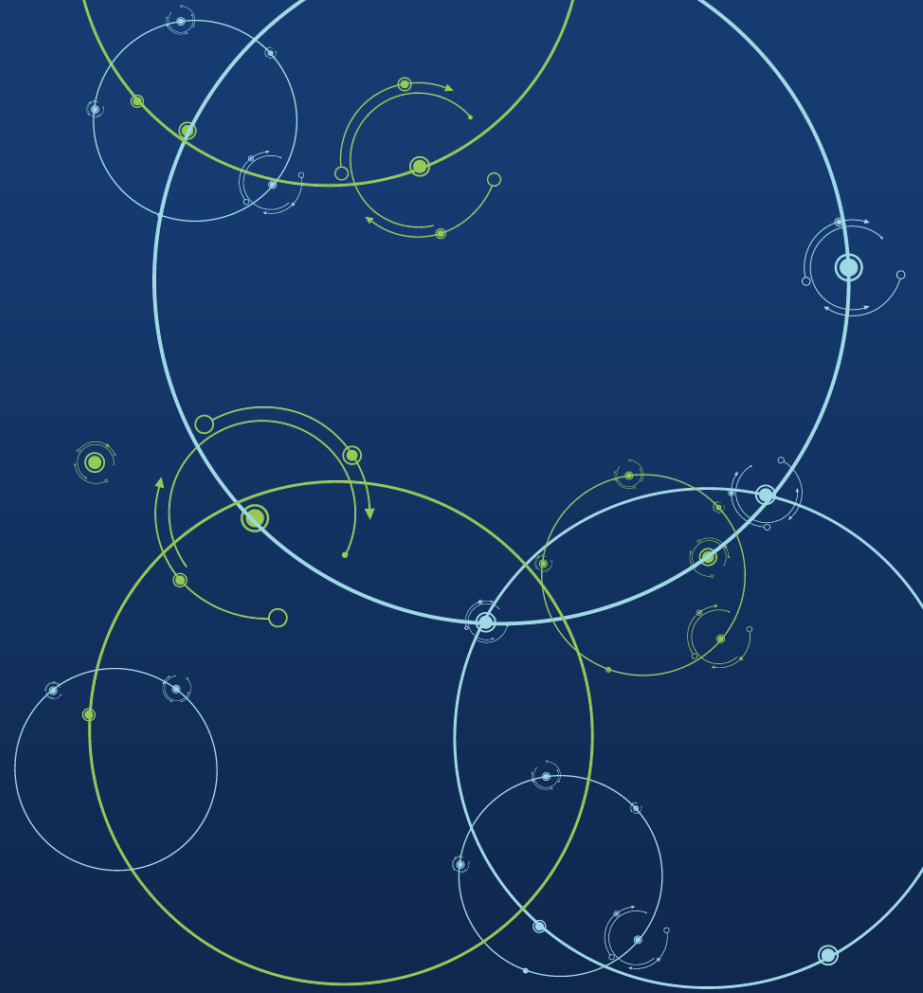


Image Sources:

- Slide 2: <https://www.gettyimages.com/detail/photo/business-signing-a-contract-buy-sell-house-royalty-free-image/955988522>
- Slide 3: <https://www.gettyimages.com/detail/photo/thats-it-im-done-royalty-free-image/936117884>
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Thank you

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