

**Position:** Health Facility Electrification Consultant

**Statement of Work:** In addition to the objective of accelerating access to electricity, the Power Africa Off-grid Project (PAOP) seeks to promote the sustainable electrification of healthcare facilities across the PAOP focus countries in Sub-Saharan Africa.

To this end, PAOP is seeking a consultant for a period not to exceed 100 days spread across the performance period September 2020, to August 2021. The consultant will work with PAOP COIN Fund staff to provide technical support, guidance, and capacity building for selected grantees on PAOP’s Healthcare Facility Electrification grant funds.

Under the guidance and leadership of the PAOP Cross-Cutting Team Lead. The consultant will be engaged in the following key activities

1. Participate in an inception meeting with PAOP team to be briefed on the project and the scope of work.
2. Contribute to Annual Program Statements (progress reports, monitoring and evaluation reports, etc.)
3. Participate in post-award meeting/s with selected grantees and provide input to final SOWs and milestones.
4. Act as the first point of contact and to respond to technical inquiries from all PAOP’s healthcare facility electrification grantees and assist them in the completion of their projects and associated reporting of their deliverables/outcomes.
5. Identify capacity gaps and weaknesses of grantees. Design and supervise the implementation of technical capacity building activities addressing such gaps and weaknesses.
6. Coordinate the review of grantee reports and milestones and provide technical input towards strengthening programmatic results and outcomes.
7. Participate in monthly check-in calls with the grantees and the PAOP team
8. Propose solutions to emerging challenges in the project implementation.
9. Provide monitoring, evaluating, and reporting oversight and input on the performance of grantees. This may include travel to grantee implementation sites (depending on the COVID-19 situation).
10. Provide formal and informal training and guidance to PAOP staff and grantees in areas of expertise
11. Any other duties as may be assigned by the Technical Monitor.

**Timeline and Deliverables**

Date(s)	Milestone/Deliverable
September 2020	Summary notes on kickoff calls with grantees
Monthly	Minutes from monthly meetings with each grantee (anticipated 8 meetings per month)

TBD	Detailed trip report in PAOP format following travel (template will be provided)
October 2020	M&E/Quarterly report 1
January 2020	M&E/Quarterly report 2
April 2021	M&E/Quarterly report 3
July 2021	Final report on grantee successes, failures, lessons learned

**Estimated Level of Effort:** Up to 100 days from contract execution to July 15, 2021

This position will report to the Cross-Cutting Team Lead.

**Qualifications:**

- Bachelor’s degree in a relevant field (engineering, technology, renewable energy, economics, etc. ) and eight years of experience at a minimum.
- Experience working in activities related to off-grid electrification and electrification of public buildings such as schools or healthcare facilities.
- Experience developing and implementing business models for public and/or private health facilities such as power purchase agreements, fee-for-service, pay-as-you-go, etc.
- Experience working with Ministry(ies) of Health in PAOP focus countries, or other key government counterparts
- Experience working in Sub-Saharan Africa
- Fluency in English (required) and French (preferred)

**Application Submission: Required Documents**

- Short (max. 5-7 pages) background and description highlighting ability to provide the support requested
- Detailed budget including estimated level of effort

Proposal to be submitted to [paoprocurement@powerafrica-offgrid.org](mailto:paoprocurement@powerafrica-offgrid.org) no later than 11 September 2020.