

<b>Author:</b>	
<b>Title:</b>	
1. Why is your paper important and significant to your field? (Describe your field.)	
2. What audience are you aiming to reach by submitting to the RTI Press?	
3. What is the important takeaway from your paper?	
<b>4</b> Do you have client approval?  Yes      No      N/A	<b>7</b> Has intellectual property review been obtained, if needed by your RTI group, unit, or division? If yes, have any inappropriate IP disclosures been removed?  Yes      No      N/A
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<b>6</b> Has client confidential information review been obtained? If yes, has inappropriate confidential information been removed?  Yes      No      N/A	

## Research Funding and Other Supporting Activities

### Work under consideration for publication:

Did you, your co-authors, or your institution at any time receive payment or services from a third party (government, commercial, private foundation, etc.) for any aspect of the submitted work (including but not limited to grants, data monitoring board, study design, manuscript preparation, statistical analysis, etc.)?

**YES**                      **No**                      If yes, list third parties in table below, adding rows as necessary

Checking "No" means that you did the work without receiving any financial support from any third party—that is, the work was supported by funds from the same institution that pays your salary and that institution did not receive third-party funds with which to pay you. If you or your institution received funds from a third party to support the work, such as a government agency, charitable foundation, or commercial sponsor, check "Yes."

Third party providing funds to you, your co-authors, or your institution for this work	Contract number and/or other identifiers


### Relevant financial activities outside the submitted work:

Have you, your co-authors, or your institution had financial relationships during the past 36 months with entities that could be perceived to influence, or that give the appearance of potentially influencing, what you wrote in the submitted work?

**YES**                      **NO**                      If yes, list entities in table below, adding rows as necessary.

You should disclose interactions with ANY entity that could be considered broadly relevant to the work. Report all sources of revenue paid (or promised to be paid) directly to you or your institution on your behalf, including owning relevant stock options, over the 36 months prior to submission of the work. For grants you have received for work outside the submitted work, you should disclose support ONLY from entities that could be perceived to be affected financially by the published work, such as drug companies, or foundations supported by entities that could be perceived to have a financial stake in the outcome. Public funding sources, such as government agencies, charitable foundations, or academic institutions, need not be disclosed. For example, if a government agency sponsored a study in which you have been involved and drugs were provided by a pharmaceutical company, you need only list the pharmaceutical company.

Entities that could be perceived to influence submitted work	Contract number and/or other identifiers


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Do you or your co-authors have any patents, whether planned, pending, or issued, broadly relevant to the work?

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### Relationships not covered above:

Are there other relationships or activities that readers could perceive to have influenced, or that give the appearance of potentially influencing, what you and your co-authors wrote in the submitted work?

**YES**                      **NO**                      If yes, list relationships in table below, adding rows as necessary.

Other relationships/activities that could be perceived to influence this work	Contract number and/or other identifiers

Note: This checklist was adapted from "Section 2. Reporting of Funding and Conflicts of Interest" of the document "JAMA Authorship Responsibility, Funding and Conflicts of Interest, and Publishing Agreement for Coauthor" and revised for use by RTI Press.