

RFP/Q No.: Nepal EGRP-RFP/RFQ- FY19-P004
Date: July 18, 2019

Questions	Answers
Questions raised during pre-bid meeting	
1. What kind of lamination is required? Gloss or matt? What is the micron requirement?	Lamination should be in thermal gloss with 30-micron material.
2. What does 'X' mean in Annex 1 in title-wise specification sheet?	'X' means 'Yes'
3. Is joint venture allowed?	The bidder can outsource any particular activity, however, the credential of the main bidder will be considered for evaluation. Please follow the RFP guideline: "If outsourcing will be part of the proposal, please state clearly the exact sub-processes and quantities to be outsourced, as well as the sub-supplier with a signed consent letter, firm registration and VAT certificates. While outsourcing will be allowed under this award, it is imperative that the contractor be transparent about processes, tasks and quantities to be outsourced. Unreported outsourcing will be penalized."
4. What is the minimum number of machines required?	There should be sufficient machines with back-up to complete the task on time.
5. Is budget narrative required? How should it be presented?	The bidder must submit a 'budget narrative' to justify proposed 'unit cost' and 'quantities' on cost proposal. The template of 'budget narrative' is given in Annex 3 of the RFP.
6. How should the soft copies of the technical and cost proposal be submitted?	Soft copies of technical and cost proposal should be signed and scanned.
7. Is there a requirement for a box sample?	The bidder must submit one dummy set of 7-ply corrugated box.
8. What does 'skilled human resource' mean?	Skilled human resource means 'experienced human resources' to handle respective tasks with quality. Short bio-data of the proposed person will be sufficient, no need to submit additional academic certificates.
9. What is DUNS Number? What is the process to obtain it?	Please see attachment "C" for details about DUNS and its registration process. DUNS number is compulsory .