

Phnom Penh, 17 February 2023

## QUESTION and ANSWER

The question (Q) and answer (A) below is served to response the question and answer session of the Request for Application No. IECD-RFA-2023-001

- (Q):** Please confirm that RTI will accept an application including indirect costs from a Locally Established Partner (LEP under the USAID NPI definition).

**(A):** For the NICRA question, yes, we could accept NICRA if your organization has a valid USAID approved NICRA certificate. LEP does not apply for this RFA. You could build all required costs as the direct cost to the grant or apply a lumpsum 10% overhead cost.  
\*\* Budget is one of the evaluation criteria, you are free to organize your proposal as you feel would be most competitive.
- (Q):** We're wondering if previous work is similar enough to the Civic Champions program to be sufficient grounds for eligibility? How is this going to be assessed?

**(A) :** The eligibility will be determined based on demonstrated experience working with key stakeholders such as MOI and MRD to build government leadership capacity in more than one province using an approach that includes or is similar to the Civic Champions curriculum (កម្មវិធីការអប់រំភាពជាអ្នកដឹកនាំ) that currently recommended by MOI/National School of Administration.
- (Q):** Who does RTI foresee to be the Local Partners that we would work with (objective 1)? Is this local government, local CBOs, private sector- or a mix?

**(A):** The local partners should be PDRD, provincial/district/commune level administrations and other key stakeholders.
- (Q):** Under Activity 2, does RTI foresee working with leaders/communities to become ODF, or is there also scope to work in communities already with ODF status, focusing more on maintaining the status, ensuring current facilities are climate resilient etc.?

**(A):** RTI foresee working with ODF and non-ODF communities.

5. **(Q):** What are the target groups for civic champions training programs? Is focus on the commune, district or provincial council? 4.a Is this requesting additional training above the commune level? 4b. Is it targeted for 5 districts (3 districts in Kampong Thom and 2 Districts in Preah Vihear)? Is it to select all communes in a district or select one district per province?

**(A):** The target groups that we want build champions from are PDRD, district adm. and commune council.

4.a. To be determined by the bidders.

4.b. As written in the RFA, we will focus on the 5 IECD target districts in KPT and PVH. All communes should be targeted.

KPT: Stoung, Prasat Sambour, Prasat Balangk

PVH: Rovieng, Sangkom Thmei

6. **(Q):** Can you confirm the timeline for project Implementation? We recognize the 15 month project duration as stated in the RFA but can RTI confirm the anticipated start date for implementation?

**(A):** Per mentioned in the RFA, the approximate date subgrant issued to successful applicant is April 10, 2023.

7. **(Q):** What are the project goal, immediate outcomes? Can RTI provide clarification on how they anticipate these would be measured and if it's the subcontractor's responsibility to assess these outcomes?

**(A):** The goal is to build the civic champions at the sub-national level. Bidders should indicate the criteria to assess this goal and will be responsible for measuring this outcome.

8. **(Q):** The RFA mentions water supply and sanitation. Is there more focus on one area or the other or is the activity expected to be evenly balanced between the two?

**(A):** Sanitation should be the priority.

9. **(Q):** In light of the postponed information session, may we expect a postponed deadline for submission as well? May I also clarify if the deadline for submitting the application will also be extended, as the pre-award meeting has been postponed?

**(A):** We want to keep initial date of February 26, 2023

Per mentioned in the RFA, the approximate date subgrant issued to successful applicant is April 10, 2023.

The latest that we could accept is March 9, 2023

- 10. (Q):** Will the consulting firm need to develop a capacity development plan for each of the 5 districts, totaling 5 capacity development plans, or 1 for each province, totaling 2 capacity development plans?  
**(A):** To be determined by the bidders.
- 11. (Q):** Will RTI provide any support in coordinating with the Ministry of Interior to select instructors for the WASH Champion trainings?  
**(A):** This will be the responsibility of the bidders.
- 12. (Q):** Is Attachment C: Implementation plan provided on the bongthom post an example template for us to adapt for the current project (WASH Champions Activity) or will we receive a new attachment with the updated activities?  
**(A):** We encourage the bidders to use the template provided and edit to match the technical proposal.
- 13. (Q):** Can applicant apply only one province among the two?  
**(A):** We prefer to have applicant to apply both provinces.
- 14. (Q):** Could we pay the per diem, travel and refreshment for the training?  
**(A):** There are some key notes on allowable and unallowable costs in the attachment E.