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Dear Valued Supplier:

This letter is to inform you that Research Triangle Institute has received a **Direct Pay Permit for Sales and Use Taxes** from the North Carolina Department of Revenue. As certified in the attached permit, Research Triangle Institute has assumed responsibility for the direct payment of tax on all purchases that are within the scope of this permit. Accordingly, you are relieved from the obligation of charging NC sales tax on these purchases.

Please update your billing system immediately so that NC sales tax will not be charged on any invoices sent to Research Triangle Institute, including invoices addressed to trade names RTI International or RTI Health Solutions. **Invoices that are received with NC sales tax charged will be sent back to you for revision.**

We have also included exemption certificates for sales shipped to other states, as summarized below:

State	Reason for Exemption	Identification Number (if required)
NC	Direct Pay Permit	Permit # 00639
DC	501(c)(3) Exempt Organization	Certificate # L0012818343
FL	501(c)(3) Exempt Organization	Certificate # 85-8014994804C-0
IL	501(c)(3) Exempt Organization	Exemption # E99380188
MD	501(c)(3) Exempt Organization	Account # 31136741
MA	501(c)(3) Exempt Organization	Certificate # 1264575488
MI	501(c)(3) Exempt Organization	EIN 56-0686338
NJ	501(c)(3) Exempt Organization	Exempt Org # 560-686-338/000
NY	501(c)(3) Exempt Organization	Exempt Org # EX-232044
VA	501(c)(3) Exempt Organization	Exemption # SE560686338F03122029

Thank you for your assistance. Should you have any questions, please email tax@rti.org.

Research Triangle Institute
Corporate Tax Department