

Request for Quote/Proposal (RFQ/RFP)

Commodity/Service Required:	Consulting Firm to Conduct a Public Perception Survey on Nuclear Energy
Type of Procurement:	One-Off Purchase Agreement
Type of Contract:	Fixed Price
Term of Contract:	6 months
Contract Funding:	USAID
This Procurement supports:	USAID – Energy Secure Philippines Activity
Submit Proposal to:	Jan Ranizen F. Vitán Grants and Procurement Analyst, ESP RTI International jvitan@energysecure.ph
Date of Issue of RFP:	February 12, 2024
Date Questions from Supplier Due:	February 19, 2024 Send your questions to: jvitan@energysecure.ph
Date Proposal Due:	February 26, 2024 not later than 5:00 PM Manila time
Approximate Date Purchase Order Issued to Successful Bidder(s):	February 26-29, 2024

Method of Submittal:	
Email to: jvitan@energysecure.ph	
Respond via e-mail with attached document in MS Word / pdf format. The Bidder/Seller agrees to hold the prices in its offer firm for 90 days from the date specified for the receipt of offers, unless another time is specified in the addendum of the RFP/RFQ.	
Solicitation Number:	ESP-RFP-2024-032

Attachments to RFP:

- Attachment “A” – Commodity Specifications
- Attachment “B” – Instructions to Bidders/Sellers
- All PO Terms and Conditions are listed on our website at forth at:
<https://www.rti.org/sites/default/files/rti-purchase-order-terms-and-conditions-v1.16.pdf>,
http://www.rti.org/files/PO_FAR_Clauses.pdf or for commercial items:
http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf (hereinafter the “Terms”).
Supplier’s delivery of products, performance of services, or issuance of invoices in connection with this purchase order establishes Supplier’s agreement to the Terms. The Terms may only be modified in writing signed by both parties.



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All bidders/sellers are responsible to carefully review each attachment and follow any instructions that may be relevant to this procurement.

Attachment A

Commodity Specifications or Statement of Work

Statement of Work

Indicate a description of the activity/service that is expected from the supplier. Provide product specifications or service expectations (both if applicable). Include deliverables, timelines, and any special terms and conditions.

Description of Activity/Service:

A calculated and scientific approach guides the direction to consider nuclear energy for the Philippines consistent with the tenets of the International Atomic Energy Agency (IAEA). These tenets include:

1. Legal and regulatory frameworks that govern the institutional arrangements for actors, especially the important role that the private sector might have in nuclear power generation, and the civil society and academe can play as independent auditors.
2. Human and financial capacities
3. Waste management plan, including all aspects of plant decommissioning
4. An open and sustained information and education campaign.

The development of this comprehensive planning system must be framed in today's current political, economic, and social realities. Awareness of the public on nuclear energy were asked in the Household Energy Consumption Survey (HECS) in 2011 and the Public Perception Survey on Nuclear Energy in the Philippines in 2019.

Since then, there have been notable developments which include the issuance of Executive Order No. 116 in 2020 which directed the study of a National Energy Program (NEP) and established the NEP – Inter Agency Committee (NEP-IAC) and Executive Order No. 164 in 2022 which adopted the national position for a NEP.

As part of the re-examination of the possible role of nuclear energy in power generation, the conduct of a survey will determine the perception and acceptance of the stakeholders and the public in general of the Nuclear Power Program (NPP). The results will serve as a guide to address concerns and amplify support for the communication plan for the NPP.

Aligned with the IAEA Milestone Approach and Infrastructure Issues, the following are areas of interest:

Stakeholder's Profile	<ul style="list-style-type: none"> • Current level of awareness and knowledge • Demographics • Ethnic, religious, languages background
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	<ul style="list-style-type: none"> • Social organization dynamics • Levels of literacy; access to sources and channels • Cultural values and perceptions • Questions, concerns, interests
Communication	<ul style="list-style-type: none"> • Effectiveness of the DOE communication program (IECs) • Choice of communication modalities • Sufficiency and efficiency of information campaign • Appropriateness of type and volume of information • Appropriateness of the awareness messages and targeted campaigns
Perception	<ul style="list-style-type: none"> • Perceived levels of awareness of the DOE Mandate, plans and programs and corresponding effectiveness. • Perceived levels of awareness on energy technologies and their corresponding impact • Perceived levels of awareness on nuclear energy uses in the industry. • Perceived level of acceptance on nuclear energy for power generation in the community • Perceived importance of Nuclear Power • Perceived safety issues of Nuclear Power • Perceived impact of Nuclear Power in the economy, energy security, stable power supply, job creation, as future energy source • Perceived most credible communicator for nuclear energy • Attitude toward radioactive waste management safety
General Information	<ul style="list-style-type: none"> • Public perception of the mandate of government institutions and other relevant stakeholders involved in the NEP – DOE, private sector • Public expectations of government institutions and other relevant stakeholders involved in the NEP – DOE, private sector

Product or Service Expectations (both if applicable):

The primary objective of is to update the 2019 Public Perception Survey on Nuclear Energy and obtain relevant information that will inform the strategic planning and decision-making process particularly on the engagement of key stakeholders to address issues on the development of NPP.

The survey will gauge the current level of public perception on the use of nuclear energy in power generation through a conduct of national survey, in which the primary concern is to determine the level of public acceptability for the country to embark on nuclear power development and identify the populace areas wherein there are IEC interventions in order to disseminate factual information on the pros and cons of nuclear energy application for all economic sectors, including the power sector.

The proposal should include the following:

1. The methodology that will be employed to collect, analyze, and present findings.
2. Data Quality Management Plan
3. A standardized questionnaire/data collection instrument for gathering survey results.
4. Design of the questionnaire should include all the enumerated areas of interest.
5. The maximum number of questions at 40.
6. Administer the survey in selected geographical areas.
7. Consolidate and analyze survey results.
8. Estimated sample size should reflect the views across all communities and at various socio-economic all over the Philippines by province at 95% confidence level or a relative error of 5%. Identified areas* will require greater sensitivity and earlier submission of results by the fourth (4) month of the six (6) month contract period.

Abra	La Union
Agusan del Norte	Laguna
Agusan del Sur	Lanao del Norte
Aklan	Lanao del Sur
Albay	Leyte
Antique	Maguindanao
Apayao	Marinduque
Aurora	Masbate*
Basilan	Misamis Occidental
Bataan*	Misamis Oriental
Batanes	Mountain Province
Batangas	Negros Occidental*
Benguet	Negros Oriental*
Biliran	Northern Samar
Bohol*	Nueva Ecija
Bukidnon	Nueva Vizcaya
Bulacan	Occidental Mindoro
Cagayan	Oriental Mindoro
Camarines Norte	Palawan*
Camarines Sur	Pampanga
Camiguin	Pangasinan*
Capiz	Quezon

Catanduanes Cavite Cebu Cotabato Davao de Oro Davao del Norte Davao del Sur Davao Occidental Davao Oriental Dinagat Islands Eastern Samar Guimaras Ifugao Ilocos Norte Ilocos Sur Iloilo Isabela Kalinga	Quirino Rizal Romblon Samar Sarangani Siquijor Sorsogon South Cotabato Southern Leyte Sultan Kudarat Sulu Surigao del Norte Surigao del Sur* Tarlac Tawi-Tawi Zambales Zamboanga del Norte* Zamboanga del Sur Zamboanga Sibugay
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9. Respondents should include representatives from national government agencies and lawmakers.

Detailed Description of Work

First Month

- Survey plan
- Detailed budget and work plan
- Draft survey instrument (questionnaire)
- Final version of the survey instrument(s)
- Inception report

Second Month

- Raw dataset
- Draft Data Analysis

Third – Fourth Month

- Topline report should include a summary of the following information:
 - Awareness on the peaceful uses of nuclear energy (i.e. medicine, agriculture, power generation, etc.)
 - Perception on the Importance of NPP
 - Perception on Safety Issues of NPP
 - Attitude toward radioactive waste management safety
 - Level of acceptance to host NPP
 - Perception on the Benefit of NPP
 - Sources of Information for NPP

- Most credible information provider/communicator (i.e, individual related to the profile and organization)
- Most effective medium of information for nuclear energy
- Reasons behind the support for NPP
- Perception on the effectiveness of DOEs communication programs
- Public expectation for DOE

Fifth - Sixth Month

- Final Data Analysis Reports
 - Descriptive report
 - Cross section analysis by region and by province
 - Cross section analysis by demographic profile, religion, social classes and cultural values
- Presentation of Results
 - Presentation Material
 - Handouts

Deliverables, Timelines, Special Terms and Conditions:

The winning bidder will be paid accordingly according to the schedule and submission of the deliverables in the table below:

Period/ Date	Description of Work	Deliverable/s	Payment
Fifteen (15) days after contract signing	Preparatory Activities/Cont ract Preparation	<ul style="list-style-type: none"> • Signed Contract • Finalization of Timetable of Activities 	1 st Tranche 10% of Contract Price
Thirty (30) days after contract signing	Submission, acceptance and approval of Inception Report	<ul style="list-style-type: none"> • Survey plan, detailed budget and work plan • Draft survey instrument (questionnaire) • Final version of the survey instrument • Inception Report 	2 nd Tranche 40% of Contract Price
Within the Fourth (4) month of the contract	Submission and Presentation of Results from Identified Areas	<ul style="list-style-type: none"> • Raw datasets • Topline report • Draft analysis report 	3 rd Tranche 35% of Contract Price

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	Not later than thirty (30) days prior to contract deadline	Submission and presentation to DOE of the Draft Final Report Acceptance/Approval of the Draft Final Report			
	On or before the contract deadline	Submission, acceptance and approval of the Final Report Presentation of the Final Report	<ul style="list-style-type: none"> Final datasets Final report (statistical) and analytical Presentation materials 	4 th Tranche 15% of Contract Price	
				Full Payment 100% of Contract Price	

Pricing

Item #	Quantity to be Purchased	Description of Preferred Commodity or Services Specifications	Unit of Measure	Unit Fixed Price (Each)	Total Fixed Price (Each)	Lead Time Availability (Number of days for delivery after the contract is signed)
1						
2						
3						
4						
5						
		VAT Tax				
Total Value						

Additional Information for Delivery Schedule:



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By signing this attachment, the bidder confirms he has a complete understanding of the specifications and fully intends to deliver items that comply with the above listed specifications.

Signature:

Title:

Date:

Attachment “B”

Instructions to Bidders/Sellers

1. **Procurement Narrative Description:** The Buyer (RTI) intends to purchase commodities and/or services identified in Attachment A. The Buyer intends to purchase the quantities (for commodities) and/or services (based on deliverables identified in a Statement of Work). The term of the Ordering Agreement shall be from Award Date to the Delivery date of the Offeror unless extended by mutual agreement of the parties. The Buyer intends to award to a single “approved” supplier based on conformance to the listed specifications, the ability to service this contract, and selling price. We reserve the right to award to more than one bidder. If an Ordering Agreement is established as a result of this RFQ/RFP, supplier understands that quantities indicated in the specifications (Attachment A) are an estimate only and RTI does not guarantee the purchase quantity of any item listed.
2. **Procuring Activity:** This procurement will be made by **Research Triangle Institute (RTI International)**, located at

RTI International c/o USAID Energy Secure Philippines Activity
Unit 1409&1410, One Park Drive, 9th Ave. cor 11th Drive, BGC, Taguig City

(insert full address of the office)

who has a purchase requirement in support of a project funded by

USAID Philippines

(insert client’s name)

RTI shall award the initial quantities and/or services and any option quantities (if exercised by RTI) to Seller by a properly executed Purchase Order as set forth within the terms of this properly executed agreement.

3. **Proposal Requirements.** All Sellers will submit a quote/proposal which contains offers for all items and options included in this RFQ/RFP. All information presented in the Sellers quote/proposal will be considered during RTI’s evaluation. Failure to submit the information required in this RFQ/RFP may result in Seller’s offer being deemed non-responsive. Sellers are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach RTI’s office designated in the RFQ/RFP by the time and date specified in the RFQ/RFP. Any offer, modification, revision, or withdrawal of an offer received at the RTI office designated in the RFQ/RFP after the exact time specified for receipt of offers is “late” and may not be considered at the discretion of the RTI Procurement Officer. The Seller’s proposal shall include the following:
 - (a) The solicitation number:
 - (b) The date and time submitted:
 - (c) The name, address, and telephone number of the seller (bidder) and authorized signature of same:
 - (d) Validity period of Quote:

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- (e) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary.
 - (f) If RTI informs Seller that the Commodity is intended for export and the Commodity is not classified for export under Export Classification Control Number (ECCN) "EAR99" of the U.S. Department of Commerce Export Administration Regulations (EAR), then Seller must provide RTI the correct ECCN and the name of Seller's representative responsible for Trade Compliance who can confirm the export classification.
 - (g) Lead Time Availability of the Commodity/Service.
 - (h) Terms of warranty describing what and how the warranties will be serviced.
 - (i) Special pricing instructions: Price and any discount terms or special requirements or terms (special note: pricing must include guaranteed firm fixed prices for items requested.
 - (j) Payment address or instructions (if different from mailing address)
 - (k) Acknowledgment of solicitation amendments (if any)
 - (l) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including points of contact with telephone numbers, and other relevant information)
 - (m) **Special Note:** *The Seller, by his response to this RFQ/RFP and accompanying signatures, confirms that the terms and conditions associated with this RFQ/RFP document have been agreed to and all of its attachments have been carefully read and understood and all related questions answered.*
4. **Forms:** Sellers (potential bidders or suppliers) must record their pricing utilizing the format found on Attachment "A". Sellers must sign the single hardcopy submitted and send to address listed on the cover page of this RFQ/RFP.
5. **Questions Concerning the Procurement.** All questions in regards to this RFQ/RFP to be directed to

Jan Ranizen F. Vitan, Grants and Procurement Analyst

(insert name of procurement officer)

at this email address:

jvitan@energysecure.ph

(insert email address of the procurement officer).

The cut-off date for questions is (insert date).

Monday, February 19, 2024

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6. **Notifications and Deliveries:** Time is of the essence for this procurement. Seller shall deliver the items or services no later than the dates set forth in the contract that will be agreed by both parties as a result of this RFQ/RFP. The Seller shall immediately contact the Buyer's Procurement Officer if the specifications, availability, or the delivery schedule(s) changes. Exceptional delays will result in financial penalties being imposed of Seller.
7. **Documentation:** The following documents will be required for payment for each item:
 - (a) A detailed invoice listing Purchase Order Number, Bank information with wiring instructions (when applicable)
 - (b) Packing List
 - (c) All relevant product/service documentation (manuals, warranty doc, certificate of analysis, etc.)
8. **Payment Terms:** Refer to RTI purchase order terms and conditions found in <https://www.rti.org/sites/default/files/rti-purchase-order-terms-and-conditions-v1.16.pdf> , [http://www.rti.org/files/PO FAR Clauses.pdf](http://www.rti.org/files/PO_FAR_Clauses.pdf), or [http://www.rti.org/files/PO FAR Clauses Commercial Items.pdf](http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf). Payment can be made via wire transfer or other acceptable form. Sellers may propose alternative payment terms and they will be considered in the evaluation process.
9. **Alternative Proposals:** Sellers are permitted to offer "alternatives" should they not be able to meet the listed requirements. Any alternative proposals shall still satisfy the minimum requirements set forth in Attachment A Specifications.
10. **Inspection Process:** Each item shall be inspected prior to final acceptance of the item. All significant discrepancies, shortages, and/or faults must be satisfactorily corrected and satisfactorily documented prior to delivery and release of payment.
11. **Evaluation and Award Process:** The RTI Procurement Officer will award an agreement contract resulting from this solicitation to the responsible Seller (bidder) whose offer conforms to the RFQ/RFP will be most advantageous to RTI, price and other factors considered. The award will be made to the Seller representing the **best value** to the project and to RTI. For the purpose of this RFQ/RFP, price, delivery, technical and past performance are of equal importance for the purposes of evaluating, and selecting the "best value" awardee. RTI intends to evaluate offers and award an Agreement without discussions with Sellers. Therefore, the Seller's initial offer should contain the Seller's best terms from a price and technical standpoint. However, RTI reserves the right to conduct discussions if later determined by the RTI Procurement Officer to be necessary.

The evaluation factors will be comprised of the following criteria:

- (a) **PRICE**. Lowest evaluated ceiling price (inclusive of option quantities).
- (b) **DELIVERY**. Seller provides the most advantageous delivery schedule.
- (c) **TECHNICAL**. Items/Services shall satisfy or exceed the specifications described in RFQ/RFP Attachment A.
- (d) **PAST PERFORMANCE** - Seller can demonstrate his/her capability and resources to provide the items/services requested in this solicitation in a timely and responsive manner.
- (e) **OTHER EVALUATION CRITERIA**.

Warranty and Payment Terms

12. **Award Notice.** A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful supplier within the time acceptance specified in the offer, shall result in a binding contract without further action by either party.
13. **Validity of Offer.** This RFP in no way obligates RTI to make an award, nor does it commit RTI to pay any costs incurred by the Seller in the preparation and submission of a proposal or amendments to a proposal. Your proposal shall be considered valid for 90 days after submission.
14. **Representations and Certifications.** Winning suppliers under a US Federal Contract are required to complete and sign as part of your offer RTI Representations and Certifications for values over \$10,000.
15. **Anti- Kick Back Act of 1986.** Anti-Kickback Act of 1986 as referenced in FAR 52.203-7 is hereby incorporated into this Request for Proposal as a condition of acceptance. If you have reasonable grounds to believe that a violation, as described in Paragraph (b) of FAR 52.203-7 may have occurred, you should report this suspected violation to the RTI's Ethics Hotline at 1-877-212-7220 or by sending an e-mail to ethics@rti.org. You may report a suspected violation anonymously.
16. **The John S. McCain National Defense Authorization Act for fiscal year 2019 - section 889.** RTI cannot use any equipment or services from specific companies, or their subsidiaries and affiliates, including Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company ("Covered Technology"). In response to this request for proposal, please do not provide a quote which includes any Covered Technology. Any quote which includes Covered Technology will be deemed non-responsive. Additionally, if the United States Government is the source of funds for this RFP, the resulting Supplier shall not provide any equipment, system, or service that uses Covered Technology as a substantial or essential component

Acceptance:

Seller agrees, as evidenced by signature below, that the seller's completed and signed solicitation, seller's proposal including all required submissions and the negotiated terms contained herein, constitute the entire agreement for the services described herein.

By: *(Seller Company Name)*

Signature: _____

Title:

Date: