## Revised Request for Quote/Proposal (RFQ/RFP)

<table>
<thead>
<tr>
<th>Commodity/Service Required:</th>
<th>Development of Kalinzu Construction Implementation Plans (Components of the main ESIA report)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Procurement:</td>
<td>One-off purchase Agreement</td>
</tr>
<tr>
<td>Type of Contract:</td>
<td>Firm Fixed Price</td>
</tr>
<tr>
<td>Term of Contract:</td>
<td>Within the Delivery Period</td>
</tr>
<tr>
<td>Contract Funding:</td>
<td>USAID</td>
</tr>
<tr>
<td>This Procurement supports:</td>
<td>Uganda B4R Activity</td>
</tr>
<tr>
<td>Submit Proposal to:</td>
<td><a href="mailto:procurement@ugandabiodiversity.rti.org">procurement@ugandabiodiversity.rti.org</a></td>
</tr>
<tr>
<td>Date of Issue of RFP:</td>
<td>October 20, 2023</td>
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<tr>
<td>Date Questions from Supplier Due:</td>
<td>October 27, 2023</td>
</tr>
<tr>
<td>Date Proposal Due:</td>
<td>November 3, 2023</td>
</tr>
<tr>
<td>Approximate Date contract Issued to Successful Bidder(s):</td>
<td>To be determined</td>
</tr>
</tbody>
</table>

### Method of Submittal:

Email procurement@ugandabiodiversity.rti.org

Respond via e-mail with attached document in MS Word / pdf format.

The Bidder/Seller agrees to hold the prices in its offer firm for **90 days** from the date specified for the receipt of offers unless another time is specified in the addendum of the RFP.

**Solicitation Number:** UB4R/002/10/2023

**All bids must be submitted as follows.**

1. A signed copy of this RFP (see page no. 10 of this RFP)
2. A duly completed and signed proposal corresponding to the scope of work provided in this RFP.
3. Financial proposal
4. Updated CV(s) for key personnel

### Attachments to RFP:

1. Attachment “A” – Scope of Work and Commodity Specifications
2. Attachment “B” – Instructions to Bidders/Sellers
3. All PO Terms and Conditions are listed on our website at: https://www.rti.org/sites/default/files/rti-purchase-order-terms-and-conditions-v1.16.pdf, http://www.rti.org/files/PO_FAR_Clauses.pdf or for commercial items: http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf (hereinafter the “Terms”). Supplier’s delivery of products, performance of services, or issuance of invoices in **RTI International is a trade name of Research Triangle Institute. RTI and the RTI logo are U.S. registered trademarks of Research Triangle Institute.**
connection with this purchase order establishes Supplier’s agreement to the Terms. The Terms may only be modified in writing signed by both parties.

All bidders/sellers are responsible to carefully review each attachment and follow any instructions that may be relevant to this procurement.
Description of Activity/Service:

<table>
<thead>
<tr>
<th>Assignment Title:</th>
<th>Development of Kalinzu Construction Implementation Plans (Components of the main ESIA report)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity:</td>
<td>3.2.3: Construct visitor information center and canopy walk in Kalinzu forest reserve.</td>
</tr>
<tr>
<td>Contractor Name:</td>
<td>TBD</td>
</tr>
<tr>
<td>Country:</td>
<td>Uganda</td>
</tr>
<tr>
<td>Location:</td>
<td>Kalinzu Central Forest Reserve</td>
</tr>
<tr>
<td>Period of Performance:</td>
<td>9 Months (December – August 2024)</td>
</tr>
<tr>
<td>Contractor’s Point of Contact:</td>
<td><a href="mailto:procurement@ugandabiodiversity.rti.org">procurement@ugandabiodiversity.rti.org</a></td>
</tr>
</tbody>
</table>

1. Introduction:

The USAID/Uganda Biodiversity for Resilience (B4R) Activity (2020-2025) provides technical assistance to communities, the government of Uganda, and the private sector, to conserve and manage biodiversity in target ecosystems for lasting environmental and economic sustainability and increased community and household resilience.

The Activity works closely with key government agencies including Uganda Wildlife Authority (UWA) and the National Forest Authority (NFA), related ministries and departments, as well as district and local authorities in support of community wildlife ranches, collaborative forest management areas and protected area management while promoting market-based solutions to improve stewardship of the natural resources necessary to sustain Uganda’s economic development.

Additional cross-cutting activities include promotion of resiliency strategies; inclusion of women, youth, and other marginalized people; private sector engagement; capacity building; and deliberate use of collaborating, learning, and adapting techniques.

2. Background:

One of the B4R targeted protected areas is the Kalinzu Central Forest Reserve (CFR) in Bushenyi District, near Queen Elizabeth National Park. B4R’s target species and ecosystem for conservation are the 418 resident chimpanzees\(^1\) and the 14,700 Ha of forests, which provide the habitat for the chimpanzees. These forests are currently under threat from 1) Unsustainable agricultural practices, which encroach on the forest, and 2) Illegal harvesting of forest resources. In response, B4R has designed activities and engaged in partnerships to mitigate these threats and conserve the forest habitat and the chimpanzees.

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\(^1\) Chimpanzee Census report, Jan 2022 USFWS WCS, NFA, UWA
B4R collaborates closely with the Uganda National Forestry Authority (NFA) and surrounding communities, who are organized into three Collaborative Forest Management Groups (CFMs) (Nyarugote, Swazi Nitubasa and Ndangara Nyakiyanja). B4R supports the CFM groups on the following:

- Increase private sector linkages, value chain and market access for the existing CFM groups, focusing on the apiculture, in order to generate economic incentives for conservation.
- Enhance management capacity to mitigate illegal forest activities (encroachment and deforestation) through procurement of forest monitoring and patrol equipment.
- Provide governance related capacity building.
- Review and update CFM agreements with NFA.

In addition, B4R will support NFA to construct a visitor information center and canopy walk in Kalinzu CFR, intended to build NFA’s capacity in conservation education and ecotourism, as well as strengthening management operations. This activity is envisaged to increase NFA’s revenue generation capabilities while also providing a tangible incentive for communities for the conservation of the natural landscape in Kalinzu CFR.

The planned infrastructure in Kalinzu CFR will consist of: a) Construction of a new visitor information center; b) A 500 meter-long canopy walk elevated on towers; c) A single camping site with washrooms, and a cooking area (for up to five tents); d) Staff washrooms; e) A gravel based parking area (for six extra-long tourist vehicles plus one 50-seater bus); f) Improvement of access to forest trails as well as the trail between the visitor center and the canopy walk. In addition, there will be a borehole to provide water supply to the new facilities.

To ensure successful implementation of the proposed construction works, there is a need for design, preparation, and delivery of the following activity plans (components of the main ESIA report), to be completed before commencement of works.

1) Construction wildlife management plan.
2) Operation Wildlife Management Plan
3) Trail and landscape maintenance plan.
4) Invasive Species Control Plan.
5) Illegal activity prevention program plan.
6) Regional tourism development plan.

B4R is seeking a competent contractor/firm to develop the aforementioned plans.

3. Objective of Assignment

The overall purpose of the assignment is to develop the six activity plans in close coordination with the B4R technical team and Global Build Collaborative (GBC), the construction supervisory firm.

4. Scope of the Assignment

The contracted firm will develop the following plans:
<table>
<thead>
<tr>
<th>Plan</th>
<th>Description</th>
<th>Mandatory Components</th>
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</thead>
</table>
| 1) Construction wildlife management plan | • Identify all the local ecosystems e.g., habitat assessments, providing exclusion zones, utilizing deterrents, etc.  
• Suggest strategies for minimizing negative impacts on wildlife habitat. | • To be prepared by a qualified wildlife biologist with experience in designing projects to avoid effects on wildlife.  
• Identification and delineation of sensitive wildlife corridors, feeding and mating areas, threatened and endangered species habitats, and older growth forests potentially adversely affected by construction activities.  
• Description of locations of construction related lighting that could adversely affect wildlife and design measures to minimize wildlife behavioral alternative or injury (e.g., shielding lighting or directing lighting away from wildlife habitat).  
• Description of avoidance requirements to ensure against construction-related encroachment into delineated sensitive areas. Include description of procedure for training workers to identify signs of endangered species and avoid disturbing threatened and endangered species habitats identified near (within 30 m) of infrastructure. Include provisions for systematic wildlife monitoring to plan functional wildlife adaptations to infrastructure developments in suspected areas of sensitive species.  
• Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP. |
| 2) Operation Wildlife Management Plan | • Prevent human – wildlife conflict & interruption of wildlife movement resulting from an increased number of visitors in chimpanzee feeding areas.  
• Prevent interruption of animal movements and alteration of behavior | • To be prepared by a qualified wildlife biologist with experience designing projects for wildlife habitat connectivity and movement and for minimization of human-wildlife conflict  
• A systematic wildlife monitoring plan to provide functional wildlife adaptations to infrastructure developments.  
• Identification of sensitive wildlife corridors, feeding and mating areas, threatened and
| 3) Trail and landscape maintenance plan | Provide a detailed trail and landscape maintenance guide for preservation of natural beauty, ecological integrity, and safety of trails within the protected areas.  

- Identification of areas where vegetation is vulnerable to adjacent trails or facilities, design measures to prevent visitor encroachment into natural vegetation (e.g., identify appropriate placement of signs and barriers), and design measures to minimize erosion and sedimentation of adjacent vegetation (e.g., drainage directed away from sensitive areas, installation of erosion control features).  

- Description of schedule and process for inspections of trails, tracks, and roads for evidence of degraded/destroyed vegetation and bare soils with potential for erosion, and schedule and process for repairing damaged access and erosion control features and restore damaged natural areas.  

- Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP. |
|---|---|
| 4) Invasive Species Control Plan | Provide a strategic guideline for management and control of invasive species with the aim of reducing the negative impacts of invasives.  

- To be prepared consistent with Section 3.3 of 2011 IUCN Guidelines for Protected Areas Legislation (IUCN Environmental Policy and Law Paper No. 81) by a qualified specialist |

resulting from placement of trails, fences, and other barriers.

- Identification of operational procedures to facilitate wildlife movement where needed and minimize human-wildlife conflicts.  

- Description of procedure for training workers to identify sign of endangered species and to avoid disturbing threatened and endangered species habitats identified near (within 30 m) of infrastructure.  

- Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP.
familiar with these guidelines and invasive species control measures.

- Description of measures to minimize the import and establishment of invasive species during operations. Measures may include but are not limited to:
  - Vehicle inspections for such species at entrance to the CFR.
  - Periodic inspections of natural areas in the vicinity of roads and trails and removal of invasive species if detected, with the goal of removing them before populations become established.
  - Procedures for identifying, mapping, and eradicating patches of invasive plant species that may become established in the future.
- Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP.

| 5) Illegal activity prevention program plan | • Identify all possible illegal activities in the forest and game reserve. 
• Suggest possible strategies for mitigating the illegal activities.
• Provide cost estimates for handling the above-mentioned risks. | • Identification of locations for posting warning signs at highly frequented trails and roads in/around the proposed infrastructure, defining penalties of illegal activities in Kalinzu CFR.
• Identification of procedures and schedule for patrolling areas to detect illegal activity, and for responding to illegal activities detected.
• Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP. |

| 6) Regional tourism development plan | Provide strategic guideline and framework indicating actions to be taken at fostering tourism development in Kalinzu CFR and Kyambura game reserve (e.g., through environmental assessment and inventory, visitor experience, wildlife conservation | • Identification of a meeting platform for NFA, BDLG, and local lodge and tourism operators to address ongoing security issues
• Description of procedure for working with local lodge/resort operators to monitor visitors entering the CFR from their property and access roads. |
and protection, etc.

- Description of monitoring schedule and procedure to monitor visitors entering the CFR from property and access roads to prevent illegal activities and community conflicts.
- Identification of monitoring indicators, measurements, frequency of monitoring, and responsible entities as specified in EMMP.

5. Qualifications and Skills Required

These will be assessed based on the Team Lead

I. A licensed Wildlife Biologist.

II. A bachelor’s degree in biology, ecology, environmental science, wildlife management or related fields with a Post Graduate qualification in Wildlife Biology, environmental science, or wildlife management as added advantage.

III. Over 10 years’ extensive experience in wildlife monitoring, data collection, habitat assessment and infrastructure planning.

IV. Experience in conducting wildlife surveys and biodiversity assessments.

V. Understanding of wildlife behavior, ecology, and conservation guidelines.

6. Deliverables & Deadlines

The following deadlines apply assuming start of implementation December 1, 2023

<table>
<thead>
<tr>
<th>S/N</th>
<th>Deliverables</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>1.</td>
<td>Draft plans</td>
<td>Jan 15, 2024</td>
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<tr>
<td></td>
<td>• presentation of the six draft plans to B4R. (Electronic files)</td>
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<td></td>
<td>• each plan should be no more than 25 pages and should follow the inception report specifications. Drafts should be submitted in word format. Data can be presented in Excel files.</td>
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<td></td>
<td>• presentation of Power Point to B4R/RTI, GBC, MBW, NFA and USAID for feedback.</td>
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<td>2.</td>
<td>Final plans</td>
<td>May 30, 2024</td>
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<td></td>
<td>• Presentation of the six final plans to B4R. (Electronic files) Drafts should be submitted in word format. Data can be presented in Excel files.</td>
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<td></td>
<td>• Each plan should</td>
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3. **Revisions**

- Submit revised plans to B4R incorporating final edits and feedback provided by USAID and/or NEMA necessary to obtain approvals.
- Once final approval is obtained from USAID and NEMA there will be a final payment to the contractor.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dec 2023</th>
<th>Jan 2024</th>
<th>Feb 2024</th>
<th>Mar 2024</th>
<th>Apr 2024</th>
<th>May 2024</th>
<th>June 2024</th>
<th>July 2024</th>
<th>Aug 2024</th>
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<tbody>
<tr>
<td>1 Construction wildlife management plan</td>
<td>✔️</td>
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<tr>
<td>2 Operation Wildlife Management Plan</td>
<td>✔️</td>
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<td>✔️</td>
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<tr>
<td>3 Trail and landscape maintenance plan</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
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<tr>
<td>4 Invasive Species Control Plan</td>
<td>✔️</td>
<td>✔️</td>
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<td>✔️</td>
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<tr>
<td>5 Illegal activity prevention program plan</td>
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<td>✔️</td>
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<tr>
<td>6 Regional tourism development plan</td>
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<tr>
<td>7 Final Report</td>
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7. **Management, Coordination & Communication**

The USAID B4R COP together with the DCOP will be the primary point of contact for the overall management, coordination and communication related to this technical assignment.

8. **Period and Place of Performance**

The period of performance is about 9 months, expected to commence around December 01, 2023, and
ending around August 31, 2024. The work is to be performed in Uganda.

9. Travel and Logistics

The contractor is expected to work from their premises and regional Landscape offices, including travel to the sites for an estimated period of not more than 9 months total for the life of the assignment. The contractor is expected to cover travel logistics and airtime for communicating with B4R staff, and other partners. The contractor is expected to use their own computer and phone.

10. Application Procedure

Prepare and submit maximum of 20 pages of your concept note (including past performance experience, and a Budget in UGX to USAID/Uganda Biodiversity for Resilience Activity (B4R). The concept note should include:

- Detailed approach and schedule for completing the 6 reports. The report should include:
  - highlight approved methodologies, steps, and timelines to be deployed in carrying out the assignment. Expected time needed to complete each report, personnel (if more than one person will be involved), travel requirements, any other technical needs.
  - include an approved detailed work program. This should include timelines.
  - indicate the approved standard outline/template that all of the plans will follow. Plans should be developed in word format, and data should be presented in Excel format.
  - Approach should be no more than 20 pages, word format, and should be submitted electronically.

- Proposal should include CVs for all personnel involved in the development of the plans. Proposal should also list the roles and responsibilities for each person.

- Budget should be provided in Excel format. Budget should include detailed cost for labor per person, travel costs should be broken down per trip, any additional materials needed. All costs should be included in the budget for evaluation.

Applications should be emailed to procurement@ugandabiodiversity.rti.org to reach us not later than Friday, November 3rd, 2023 at 5.00 pm Uganda (East African) Time.

By signing this attachment, the bidder confirms he has a complete understanding of the specifications and fully intends to deliver items that comply with the above listed specifications.

Signature: 

Title: 

Date:
Attachment “B”
Instructions to Bidders/Sellers

1. **Procurement Narrative Description**: The Buyer (RTI) intends to purchase commodities and/or services identified in Attachment A. The Buyer intends to purchase the quantities (for commodities) and/or services (based on deliverables identified in a Statement of Work). The term of the Ordering Agreement shall be from Award Date to the Delivery date of the Offeror unless extended by mutual agreement of the parties. The Buyer intends to award to a single “approved” supplier based on conformance to the listed specifications, the ability to service this contract, and selling price. We reserve the right to award to more than one bidder. If an Ordering Agreement is established as a result of this RFQ/RFP, supplier understands that quantities indicated in the specifications (Attachment A) are an estimate only and RTI does not guarantee the purchase quantity of any item listed.

2. **Procuring Activity**: This procurement will be made by **Research Triangle Institute (RTI International)**, located at

<table>
<thead>
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<th>Plot 50, Upper Kololo Terrace, Kampala</th>
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who has a purchase requirement in support of a project funded by

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<thead>
<tr>
<th>USAID</th>
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RTI shall award the initial quantities and/or services and any option quantities (if exercised by RTI) to Seller by a properly executed Purchase Order as set forth within the terms of this properly executed agreement.

3. **Proposal Requirements**. All Sellers will submit a quote/proposal which contains offers for all items and options included in this RFQ/RFP. All information presented in the Sellers quote/proposal will be considered during RTI’s evaluation. Failure to submit the information required in this RFQ/RFP may result in Seller’s offer being deemed non-responsive. Sellers are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach RTI’s office designated in the RFQ/RFP by the time and date specified in the RFQ/RFP. Any offer, modification, revision, or withdrawal of an offer received at the RTI office designated in the RFQ/RFP after the exact time specified for receipt of offers is “late” and may not be considered at the discretion of the RTI Procurement Officer. The Seller’s proposal shall include the following:

(a) The solicitation number:
(b) The date and time submitted:
(c) The name, address, and telephone number of the seller (bidder) and authorized signature of same:
(d) Validity period of Quote:
(e) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary.
(f) If RTI informs Seller that the Commodity is intended for export and the Commodity is not classified for export under Export Classification Control Number (ECCN) “EAR99” of the U.S. Department of Commerce Export Administration Regulations (EAR), then Seller must
provide RTI the correct ECCN and the name of Seller’s representative responsible for Trade Compliance who can confirm the export classification.

(g) Lead Time Availability of the Commodity/Service.

(h) Terms of warranty describing what and how the warranties will be serviced.

(i) Special pricing instructions: Price and any discount terms or special requirements or terms (special note: pricing must include guaranteed firm fixed prices for items requested)

(j) Payment address or instructions (if different from mailing address)

(k) Acknowledgment of solicitation amendments (if any)

(l) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including points of contact with telephone numbers, and other relevant information)

(m) Special Note: The Seller, by his response to this RFQ/RFP and accompanying signatures, confirms that the terms and conditions associated with this RFQ/RFP document have been agreed to and all of its attachments have been carefully read and understood and all related questions answered.

4. Forms: Sellers (potential bidders or suppliers) must record their pricing utilizing the format found on Attachment “A”. Sellers must sign the single hardcopy submitted and send to address listed on the cover page of this RFQ/RFP.

5. Questions Concerning the Procurement. All questions in regard to this RFQ/RFP to be directed to

   Procurement Unit

   at this email address:

   procurement@ugandabiodiversity.rti.org

   The cut-off date for questions is

   October 27, 2023

6. Notifications and Deliveries: Time is of the essence for this procurement. Seller shall deliver the items or services no later than the dates set forth in the contract that will be agreed by both parties as a result of this RFQ/RFP. The Seller shall immediately contact the Buyer’s Procurement Officer if the specifications, availability, or the delivery schedule(s) changes. Exceptional delays will result in financial penalties being imposed of Seller.

7. Documentation: The following documents will be required for payment for each item:

   (a) A detailed invoice listing Purchase Order Number, Bank information with wiring instructions (when applicable)

   (b) All relevant product/service documentation (manuals, warranty doc, certificate of analysis, etc. (when applicable)
8. **Payment Terms**: Refer to RTI purchase order terms and conditions found in
https://www.rti.org/sites/default/files/rti-purchase-order-terms-and-conditions-v1.16.pdf,
http://www.rti.org/files/PO_FAR_Clauses.pdf, or
http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf. Payment can be made via wire
transfer or other acceptable form. Sellers may propose alternative payment terms and they will be
considered in the evaluation process.

9. **Alternative Proposals**: Sellers are permitted to offer “alternatives” should they not be able to meet
the listed requirements. Any alternative proposals shall still satisfy the minimum requirements set
forth in Attachment A Specifications.

10. **Inspection Process**: Each item shall be inspected prior to final acceptance of the item. All
significant discrepancies, shortages, and/or faults must be satisfactorily corrected and satisfactorily
documented prior to delivery and release of payment.

11. **Evaluation and Award Process**: The RTI Procurement Officer will award an agreement contract
resulting from this solicitation to the responsible Seller (bidder) whose offer conforms to the
RFQ/RFP will be most advantageous to RTI, price and other factors considered. The award will be
made to the Seller representing the **best value** to the project and to RTI. For the purpose of this
RFQ/RFP, price, delivery, technical and past performance are of equal importance for the purposes
of evaluating and selecting the “best value” awardee. RTI intends to evaluate offers and award an
Agreement without discussions with Sellers. Therefore, the Seller’s initial offer should contain the
Seller’s best terms from a price and technical standpoint. However, RTI reserves the right to conduct
discussions if later determined by the RTI Procurement Officer to be necessary.

The evaluation factors will be comprised of the following criteria:

**Stage One**

**Eligibility Assessment** - Submission of the following.

- Technical proposal
- Financial proposal

Only those bidders who meet the Mandatory requirements will be evaluated further.

**Stage Two**

I. **Technical Understanding of the Assignment** – Contractor clearly states their
understanding of the specifications cited in SOW subsections titled Objective of
Study, Scope of the Assignment and Deliverables). **15 points**

II. **Proposed Approach, Methodology & Outcomes** - Clear outline of activities
proposed, the rationale for each activity, the implementation team and time schedule
proposed, the methodology that you will use to successfully achieve desired
deliverables and outcomes. **25 points**

III. **Required Qualifications** - The Contractor is expected to have professional
qualifications in the relevant field as cited in the SOW subsection titled Qualifications
and Skills, with demonstrable experience in working with community conservancy
development. **15 points**

IV. **Past Performance** – Contractor can demonstrate his/her capability and resources to
provide the items/services requested in this solicitation in a timely and responsive
manner. **10 points**
• In your application, provide at least 3 professional contacts (firms/individuals) for whom similar work/services have been provided for our reference request checks.

V. Delivery - Contractor provides the most advantageous delivery schedule. **5 points**

Stage Three

• **FINANCIAL EVALUATION** – Proposed project budget, with itemized costs, backup documentation and/or quotes. Budget should include all cost and items needed to complete the proposed scope of work. - Most advantageous financial proposal. **30 points**

**OTHER EVALUATION CRITERIA.**

<table>
<thead>
<tr>
<th>The most responsive applicant with the highest combined scores (Technical and financial) will be considered for award of contract after successful undertaking of due diligence and negotiations by RTI International.</th>
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<tbody>
<tr>
<td><strong>Financial bids will be submitted in Uganda Shillings.</strong></td>
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</table>

Weights of the Technical and Financial Evaluations:
- Technical evaluation = 70%
- Financial bid = 30%

The consultant achieving the highest combined technical and financial score and whose references and due diligence satisfy RTI International will be invited for negotiations.

12. **Award Notice:** A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful supplier within the time acceptance specified in the offer, shall result in a binding contract without further action by either party.

13. **Validity of Offer:** This RFP in no way obligates RTI to make an award, nor does it commit RTI to pay any costs incurred by the Seller in the preparation and submission of a proposal or amendments to a proposal. Your proposal shall be considered valid for **90** days after submission.
14. **Representations and Certifications.** Winning suppliers under a US Federal Contract are required to complete and sign as part of your offer RTI Representations and Certifications for values over $10,000.

15. **Anti-Kick Back Act of 1986.** Anti-Kickback Act of 1986 as referenced in FAR 52.203-7 is hereby incorporated into this Request for Proposal as a condition of acceptance. If you have reasonable grounds to believe that a violation, as described in Paragraph (b) of FAR 52.203-7 may have occurred, you should report this suspected violation to the RTI’s Ethics Hotline at 1-877-212-7220 or by sending an e-mail to ethics@rti.org. You may report a suspected violation anonymously.

16. **The John S. McCain National Defense Authorization Act for fiscal year 2019 - section 889.** RTI cannot use any equipment or services from specific companies, or their subsidiaries and affiliates, including Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company (“Covered Technology”). In response to this request for proposal, please do not provide a quote which includes any Covered Technology. Any quote which includes Covered Technology will be deemed non-responsive. Additionally, if the United States Government is the source of funds for this RFP, the resulting Supplier shall not provide any equipment, system, or service that uses Covered Technology as a substantial or essential component

**Acceptance:**

Seller agrees, as evidenced by signature below, that the seller’s completed and signed solicitation, seller’s proposal including all required submissions and the negotiated terms contained herein, constitute the entire agreement for the services described herein.

By: (Seller Company Name)

Signature: ____________________________________________________________________________

Title:

Date: