

Statement of Work

Introduction/Background:

The ReachHealth project is a five-year USAID project that aims to strengthen and improve access to critical health services for Filipino families. The project aims to strengthen healthy behaviors in underserved populations, strengthen and expand quality, client-centered, respectful FP and maternal and newborn health care and services to men, women, and adolescents as well as bolster and institutionalize national, regional, and local systems and capacities to manage, implement and sustain FP/MNH programs and policies.

In recent years, there has been a growing concern on adolescent sexual and reproductive health particularly with the rising incidence of teenage pregnancies and reproductive-health related diseases. Thus, to address the needs of young people, USAID ReachHealth have engaged, capacitated and mobilized service providers in the community and school settings to provide young people with a continuum of Adolescent Sexual Reproductive Health (ASRH) care. According to the NDHS findings, public and private hospitals (together with primary care facilities and school clinics) are equally accessed by pregnant teens - teen mothers for ANC and other Reproductive Health concerns. Since the last quarter of FY21, USAID ReachHealth started providing technical assistance to health centers to become functional adolescent friendly health facility including capacitating schools for the CSE-ARH Convergence in pilot sites. USAID ReachHealth has started supporting hospitals to play an active role in helping adolescents, especially as referral facilities for integrated and holistic ASRH-FP services from the schools or the health centers. It has been proven that hospitals can play active roles in helping adolescents with reproductive and sexual health services such as family planning, the pregnant teens to have a healthy childbearing, delivery, post-natal care, and responsible parenthood and childcare.

In view of this, there is a need to strengthen the “Integrated FP-ARH Center for Teens” in Hospitals to provide integrated and holistic “one stop shop” services for male adolescents, adolescents who are not pregnant but are sexually activity to prevent unwanted pregnancy, adolescents who are already pregnant to have healthy pregnancy, safe delivery and post-partum family planning service and to prevent immediate 2nd pregnancy. The “Center for Teens” is envisioned to be a referral center of primary care health facilities, community-based organizations, and schools including downward referrals from hospital to primary care facilities. This will ensure the continuum of care that is responsive to sexual and reproductive needs of adolescent clients.

1. Scope of Work:

The selected CSO shall be responsible for the following tasks:

- a) Baseline assessment to include situational analysis and other information on available resources (infrastructure, human, budgetary) space and systems for mainstreaming and integrating holistic ASRH and FP services in the hospitals. Also, review technical products of previous USAID projects, documentation of GPPI on FP/ARH by CLAIMHealth, and the implementation of FP in hospital and Teen Center in hospital in selected sites, i.e., Davao Regional Medical Center Adolescent and Youth Wellness Clinic in Tagum City, Southern Philippines Medical Center, Center for Teens in Davao City and two private hospitals- the Brokenshire Hospital Program for

teens and the San Pedro College Center for Teens to gather information, insights from experience and lessons learned in response to challenges.

- b) Conduct Consultative Workshop. Objectives are:
 - Understand the status of an integrated and holistic ASRH-FP services in the hospital,
 - Gather the hospital’s management, service delivery providers and clients’ perspectives on ASRH-FP service delivery, and
 - Identify/review the needs and gaps in ASRH-FP service delivery.
- c) Design and facilitate the processes of defining an integrated and holistic ASRH-FP Center for Teens in the hospital in collaboration with CHD and Regional POPCOM. This will include the following – Hospital Profile and Baseline assessment: why focus on Adolescent’s Health, Description of the Hospital and its health care delivery for adolescents, Establishing/Bolstering the Center for Teens including its components and management structure,
- d) Design and facilitate the development of Referral Protocol and Guidelines highlighting the following important features:
 - Principles, Privacy and Confidentiality
 - Approaches of Center for Teens,
 - Collaboration and Networking with primary health care facilities, community-based organizations, peer navigators from SK and other youth groups, and schools,
 - Collaboration and Partnership with government agencies such as DepEd, TESDA, DSWD and private groups to address risk factors and the other social determinants,
- e) Development of Manual of Operation for Hospital on the integrated FP-ASRH Center for Teens which include, but not limited to installation of functionality elements for facility enhancement, branding theme of IChoose and systems of operation aligned with the standards of AFHFs, and present/ discuss/ vet with the core team, and selected USAID-ReachHealth staff, and
- f) Documentation: How to Establish and/or Bolster a Functional ASRH-FP Center for Teens in the Hospital
- g) Finalize the Manual of Operation and submit electronic file to USAID-ReachHealth Mindanao Regional Manager through the Service Delivery Advisor.

2. Period of Performance and Expected Level of Effort:

The CSO’s period of performance is for 9 months, from o/a 1 November 2022 to July 30, 2023. All work must be scheduled to be completed within this timeframe. Any modifications or extensions shall be requested through RTI’s and grants officers for review and discussion.

3. Place of Performance:

The engagement will cover the following sites: Brent Hospital and Colleges, Inc. in Zamboanga City, Howard Hubbard Memorial Hospital in South Cotabato, General Santos City Medical Center in General Santos City, Adventist Sanitarium Hospital in Davao City, and a public hospital in Dapitan City, Zamboanga Del Norte, the Dr. Jose Rizal Memorial Hospital.

4. Schedule/Milestones/Deliverables

Activities	Deliverable	Schedule/Expected Date of Completion
Meeting with selected USAID-ReachHealth Objective 2 and Mindanao staff for briefing on the Strengthening of a Functional ASRH-FP	Work Plan/Inception Report	Month 1

Activities	Deliverable	Schedule/Expected Date of Completion
Center for Teens in selected hospitals		
<p>Consultation and orientation for hospital administrator/ management team on the concept and the scope of a functional integrated ASRH-FP Center for Teen in the hospital</p>	<p>Commitment letter signed by the team leader of the core team concurred by the hospital administrator</p>	<p>Month 1</p>
<p>a) Consultation with DOH DPCB, Regional POPCOM, key partner from FP program in hospital and Teen Center from SPMC, DRMC, Brokenshire Hospital and San Pedro College of Davao City and key technical staff of former USAID Implementing Partners i.e., CLAIMHealth, MindanaoHealth to gather information, insights from experience and lessons learned in response to challenges.</p>	<p>Baseline assessment</p>	<p>Month 1</p>
<p>Prepare scope, information requirement and outline of the Hospital Profile and Baseline Assessment – vet with USAID ReachHealth</p> <p>Orientation for the hospital administrator/ management to get buy-in and commitment</p> <p>Data gathering</p>	<p>Outline: Hospital Profile and Baseline assessment</p> <p>Commitment and buy-in of hospitals to conduct this activity</p>	<p>Month 1</p>
<p>FGD and interview among FP-ASRH service providers, selected adolescents (clients in OPD, Pedia and FaMed i.e., pregnant, non-pregnant, different gender) other health providers in hospital departments i.e., OPD, Pedia, Family Medicine, and Hospital Management Team</p>	<p>Key findings: FGD and KII</p>	<p>Month 1</p>
<p>Prepare Hospital Profile and Baseline Assessment</p>	<p>Hospital Profile and Baseline Assessment Report</p>	<p>Month2 2-3</p>
<p>Consultation/ meeting with hospital core team to present the baseline assessment, the outline of the Manual of Operation of the Hospital FP-ARH Center for Teen, and discuss the composition and roles/ responsibilities of the hospital-based core team</p> <p>Note: include topic on - Orientation on FP and ASRH services in the Hospital</p>	<p>Outline: Operational Guide on Establishing Hospital Center for Teens (integrated FP-ASRH services)</p> <p>Draft: Hospital Policy -Creation of Hospital-based Core Team for ASRH-FP Center for Teen</p>	<p>Month 4</p>
<p>Design and facilitate consultation with local partners i.e., CHD, DepEd, Regional POPCOM, Regional TESDA, PHO, CHO, Provincial and City Social Welfare Development Office, SK Federation Chair</p> <p>OR</p>	<p>Copy of attendance sheet</p> <p>Copy of presentation of the hospital on the concept and services offered by its Center for Teens</p>	<p>Months 5-6</p>

Activities	Deliverable	Schedule/Expected Date of Completion
this activity can be integrated in the RIT meeting – USAID ReachHealth in collaboration with CHD and POPCOM will invite the concerned hospitals and the grantee	Copy of proposed referral protocol from schools and community Copy of proposed referral to concerned agencies for social protection needs especially of teen clients	
Orientation and continues coaching for the installation of functionality elements of integrated FP-ASRH for facility enhancement, including the branding theme of I Choose, and systems aligned with the standards of AFHF.	Coaching Plan for the hospital core team to achieve the elements of functionality as AFHF Report on - Readiness for AFHF certification	Months 4-6
Preparation of the Manual of Operation with participation of the Hospital Core Team	First draft	Months 3-4
Meeting: Updating on the status/ progress of functionality elements integrated FP- AFHF standards Presentation and vetting of the Manual of Operation	Second draft Manual of Operation to include the referral pathways/ protocol of prospective clients from schools and community partners; and the Referral arrangements for social protection needs especially of teen clients	Months 5-6
Revision of the draft and Presentation of the Second draft and Presentation material (ppt presentation) to USAID ReachHealth Objective 2 and selected Mindanao team		Month 7
Coaching Hospital Core Team for DOH AFHF assessment (Certification)	Request letter and readiness checklist submission to CHD monitoring and readiness for AFHF certification signed by hospital	Month 7
Finalization of Manual of Operation	Final Manual of Operation	Months 7-8
Documentation Report: How to Establish and Strengthen a Functional AFHF-FP Center for Teen Vetting with USAID ReachHealth Objective 2 team	First draft: Process Documentation	Months 8-9
Finalization of the Process Documentation	Final Documentation Report	Month 9