

Request for Quote/Proposal (RFQ/RFP)

Commodity/Service Required:	Full Premix Processing Technology and Equipment/ Set
Type of Procurement:	Goods
Type of Contract:	Cost not to exceed
Term of Contract:	One time
Contract Funding:	U.S. Department of State
This Procurement supports:	Feed the Future Ethiopia Transforming Agriculture
Submit Proposal to:	See the method of submission below
Date of Issue of RFP:	January 4, 2026
Date Questions from Supplier Due:	January 12, 2026, at 17:30 East Africa Time (EAT)
Date Response Posted on RTI website	January 16, 2026, at 17:30 East Africa Time (EAT)
Date Proposal Due:	January 21, 2026
Approximate Date Purchase Order Issued to Successful Bidder(s):	TBD

Method of Submittal:	
Via email to InkindProcurement.ETA@transforming-agriculture.org	
Respond via e-mail with attached document in MS Word / pdf format. The Bidder/Seller agrees to hold the prices in its offer firm for 90 days from the date specified for the receipt of offers, unless another time is specified in the addendum of the RFP/RFQ.	
Solicitation Number:	ETA-AA-25-032A-GRT and ETA-AA-25-032B-GRT

Attachments to RFP:

1. Attachment "A" – Commodity Specifications
2. Attachment "B" – Instructions to Bidders/Sellers
3. Attachment "C" - Vendor Information Form
4. All PO Terms and Conditions are listed on our website at: [rti-po-terms English Version - v1.20.pdf](http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf) or for commercial items: http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf (hereinafter the "Terms"). Supplier's delivery of products, performance of services, or issuance of invoices in connection with this purchase order establishes Supplier's agreement to the Terms. The Terms may only be modified in writing signed by both parties.

All bidders/sellers are responsible to carefully review each attachment and follow any instructions that may be relevant to this procurement.

Attachment A

Commodity Specifications or Statement of Work

Statement of Work

Description of Activity/Service:

RTI is an independent organization dedicated to conducting innovative, multidisciplinary research that improves the human condition. Founded as a centerpiece of the Research Triangle Park in North Carolina in 1958, RTI offers innovative research and development and a full spectrum of multidisciplinary services. It has a worldwide staff of more than 4,000 people. RTI's Feed the Future Ethiopia Transforming Agriculture Activity Agriculture project that is being implemented by RTI International, invites bids from providers to supply different materials/equipment's to enhancing livestock productivity by establishing a local premix production line. The detailed requirements and dates of service are provided below.

Product or Service Expectations (both if applicable):

Lot 1- Full Premix Processing Technology and Equipment/Set
Lot 2- Laboratory Equipment

Deliverables, Timelines, Special Terms and Conditions:

Eligibility Criteria:

- The Manufacturer/offeror must submit proof of legal registration for similar services as demonstrated by:
- Commercial registration certificate
- Renewed Business license
- Tax identification number (TIN).
- Value Added Tax (VAT) certificate

Proposal Requirements

- The offeror must provide evidence that the product conforms with specifications (technical documentation).
- Offer must be denominated in local currency (Ethiopian Birr)
- The offer must include all costs, including transportation, installation, testing, and basic training during installation and commissioning, to Oromia Region Adama City Administration, Aba Gada-City, Degaga Kebele
- Offer must indicate the proposed lead time availability (number of days)
- The offeror must confirm that all quoted prices are firm and remain valid for a minimum period of 90 days from the date of submission.
- The offeror must provide technical documentation demonstrating that the product conforms to all specified requirements.
- All offerors must submit a quote/proposal which contains offers for all items and options included in this RFQ/RFP. Partial submission will result in the bidder being removed from the competition.
- The offeror must provide three reference letters or certificates from previous clients for the supply of similar products.
- All required documents, technical evidence, references, and acknowledgment statements must be included

in the bid submission.

- The item must be new and unused.
- Include provision of user manuals in English and local language (if applicable) for each equipment.
- The offeror shall provide:
 - Basic maintenance kits for each machinery unit.
 - On-site installation and commissioning of equipment.
 - Training for at least 2 staff members on the operation and maintenance of each machine.

Delivery Location:

- Oromia Region, Adma City Administration, Aba Gada Sub-City, Degaga Kebele and all transport costs including loading and unloading shall be borne by the supplier.

Other terms and special conditions

- **Warranty:** A minimum warranty of 12 months must be provided, covering parts and labor.
- **After-Sales Service:** The supplier must support any post-installation issues within 72 hours of request.
- **Quality Inspection:** All items will be inspected upon delivery. RTI reserves the right to reject non-compliant or damaged items.
- **Training & Support:** On-site training shall be included in the offer.

LOTS	Response
LOT 1	Full Premix Processing Technology and Equipment/Set
LOT 2	Laboratory Equipment

Pricing

LOT 1- Full Premix Processing Technology and Equipment/Set

Item #	Quantity to be Purchased	Description of Preferred Commodity or Services Specifications	UOM	Unit Fixed Price (Each)	Total Fixed Price (Each)	Lead Time Availability (Number of Days)
1	1	Complete Raymond Mill <ul style="list-style-type: none"> - Superfine or complete Raymond mill - Max feed in size: < 20mm, - Output size: 0.125-0.025mm, - Capacity: 500-1500kg/h - All connecting accessories, pipes & control systems included - Thickness of the separator blower and its blade 3mm or greater - Relevant dust protection measures included 	Pcs			
2	1	Settling Chamber <ul style="list-style-type: none"> - Mill output chamber with body of 3mm Q235 steel, - Bin body welded on site, - Streamlined to prevent bridging & build up on walls 	Pcs			
3	1	Screw Conveyor Horizontal screw conveyer with body of 3mm carbon steel sheet; With 4mm cold rolling blade and varying pitch				
4	2	Screw Conveyor: Material lifting screw conveyor, <ul style="list-style-type: none"> - Capacity: up to 15 m³/h, - Required Conveying Distance, Height & Charging Angle compatible to role in production line, - Potential Throughput: 2-6 t/h, - Motor Capacity: >1.5KW, - Required Applications: Coarse Raw Material and Powder Transfer 				
5	1	Pulse Dust Collector <ul style="list-style-type: none"> - Equipment Casing: 3mm carbon steel, - Filter Bag quantity: 18pcs - Dusting Efficiency: ≥99.5% - Adopt bag fast loading/unloading mechanism technology. 	Pcs			

6	1	Ventilator <ul style="list-style-type: none"> - Dynamic Balance Tested Impeller, - Compatible to Pulse Dust Collector (capacity and connection), - Low Vibration and Low Noise 	Pcs			
7	1	Bucket Elevator <ul style="list-style-type: none"> - Head provided with non-return device, fire-proof and anti-abrasive rubber head pulley can prevent belt from sideslip, - Lined with high powder molecular wear plate; the straight tube with 2mm carbon steel, high quality bearings, - EP bucket belt and plastic bucket, including spare buckets, - Provided with anti-explosion vent which can effectively avoid explosion 	Pcs			
8	1	Single-shaft screw mixer <ul style="list-style-type: none"> - 500kg/batch, each batch about 6 minutes - Uniformity CV ≤ 7%. - With a manual material discharge gate valve. - With option to equip atomizing nozzles for adding liquids 	Pcs			
9	1	Pneumatic sliding gate <ul style="list-style-type: none"> - min 4mm steel for shell material - Nylon bearings 	Pcs			
10	1	Air compressor <ul style="list-style-type: none"> - Air compressor with air tank, - Capacity: minimum 70L, - Sufficient to operate pneumatic gate and packing machine as well as to allow dry cleaning of processing line components. - Minimum 15m air hose with nozzle and relevant attachments for processing line cleaning included. - Power supply: 220V single-phase 				
11	1	Packing line machine <ul style="list-style-type: none"> - Packing range 20-50 kg/bag, - Speed 100-150 bags/hour - Line includes Packing machine, bag transfer belt, bag sealing & sowing attachments. - Packing material: packing polypropylene with inside plastic layer 	Pcs			

12	2	Pellet Mill <ul style="list-style-type: none"> - Roller-Type Vertical Pellet Mill with 1 ton/hr capacity. - Includes mill intake conveyor, 2 extra dies and 2 extra rollers per mill. - Die sizes: 5mm for Chicken and 8mm for ruminants, - construction material: steel 	Pcs			
13	1	Buffer Bin (Mixer output): <ul style="list-style-type: none"> - 0.5 m3 capacity, - min 3mm carbon steel plate, - Streamlined to prevent bridging and build up on walls 	Pcs			
14	110	Main power cable 110 meter <ul style="list-style-type: none"> - Pure copper material flexible type - 4 Core (70mm² x 3, 35mm² x 1) - Total length 110m 	Meter			
15	1	Processing line power cable tray <ul style="list-style-type: none"> - Minimum 100mm width, corrosion resistant power cable trays (plastic not suitable), with required accessories for installation on production line, sufficient length for proper management of production line's power cables, between supplied control box and production line components. 	Pcs			
16	1	Main breaker High quality 3 phase power breaker 300A	Pcs			
17	1	Power Control System <ul style="list-style-type: none"> - 3 phase Control Box with capacity to manage complete premix processing line, - All circuits in the cabinet should have overload and short circuit protection and current monitoring, as well as proper grounding. - Motor Starting Protocol: Star-delta starting is adopted for high-capacity motors above 20kW and direct starting is adopted for all other motors. - All required cabling and accessories between processing line machinery and control cabinet as well as all relevant equipment level safety measures will be included. - Corrosion and Dust proof steel cabinet with sufficient ventilation for housed electrical components. - Workflow mimic panel with integrated pilot lights, as well as relevant gauges is preferred over digital system. 	Pcs			
18	3	Bulk Material Weighing Scale <ul style="list-style-type: none"> - Weight Range: 200kg-0.1kg, - Durable steel construction - Steel, dust proof keypad and monitor casing 	Pcs			

19	1	Big Dosing Scale - Weight Range: 60kg-1g - Durable construction - Steel, dust proof keypad and monitor casing	Pcs			
20	2	Small Dosing Scale - Weight Range: 1000g-1g - Durable steel construction - Steel, dust proof keypad & monitor casing	Pcs			
21	2	Small Batch Mixer 100 kg/Batch, 2.2kw Made by stainless steel 304, for premix pre dosing mixing	Pcs			
22	1	2 Tons Manual Forklift - Capacity: 2 Tons - Lift height: 2 meters - Manual Operated	Pcs			
23	1	3 Tons Manual Forklift - Capacity: 3 Tons - Lift height: 2meter - Manual Operated	Pcs			
24	5	Trolleys - 1900kg Capacity for material transport around production area, - Durable rubber castor wheels - Durable folding handle	Pcs			
25	2	Plastic heat sealer for 1kg bag: - Sealing width 5-14mm, - Sealing thickness: 0.02-0.8mm - Temperature range 0-300°C	Pcs			
26	2	Label QR and Barcode printer: - A4-A6 size labels BW/Color support by mobile and computer - min Output width: 30-118mm min print width: 108mm, - Desktop printer	Pcs			
27	1	Transportation of premix processing technologies and equipment sets: Deliver all the procured premix processing technologies and equipment sets to Adama City Administration, Aba Gada Sub-City, Degaga Kebele.	Trip			

28	1	Installation of pre-mix processing technologies and equipment sets and provide training <ul style="list-style-type: none"> - Install all the procured premix processing technologies and equipment sets at Ethio Feed SC processing site. - Provide a fifteen-day training to three new hired Ethio Feed machine operators - Provide a three-day training to twelve Ethio Feed staffs on equipment handling, safety protocols, production techniques, and safety. 	Service			
Sub Total Value						
VAT 15%						
Total Value including 15%						

BID VALIDITY PERIOD

Expected Bid Validity Period by RTI	90 days from the date specified for the receipt of offers
Supplier Bid Validity Period	

SUPPLIER WARRANTY REQUIREMENTS

- The supplier shall provide a full warranty for a minimum period of 12 months from the date of final acceptance of the equipment.
- The warranty shall cover all defects in materials, workmanship, and performance, and include free replacement of parts, labor, and on-site service.
- The supplier shall ensure the availability of spare parts for at least five (5) years after delivery.
- Response to service requests must be made within 72 hours. An option for extended warranty must be included in the offer

Supplier's Response:

- ☐ Yes, we fully accept the warranty requirements as stated above.
- ☐ No, we do not fully accept the warranty requirements.

PAYMENT TERMS ACCEPTANCE

The vendor's willingness to accept RTI's standard payment terms (i.e., payment within 30 days after delivery and acceptance of goods/services and submission of a valid invoice) will be evaluated.



3040 Cornwallis Road ■ PO Box 12194 ■ Research Triangle Park, NC 27709-2194 ■ USA
Telephone 919.541.6000 ■ Fax 919.541.5985 ■ www.rti.org

Supplier's Response:

- ☐ Yes, we accept RTI's standard payment terms and conditions.
- ☐ No, we do not accept RTI's standard payment terms and conditions.

By signing this attachment, the bidder confirms he has a complete understanding of the specifications and fully intends to deliver items that comply with the above listed specifications.

Signature:

Title:

Date:

LOT 2- Laboratory Equipment

Item #	Quantity to be Purchased	Description of Preferred Commodity or Services Specifications	UOM	Unit Fixed Price (Each)	Total Fixed Price (Each)	Lead Time Availability (Number of Days)
1	1	Moisture Meter for Feed: <ul style="list-style-type: none"> - Halogen Rapid Moisture Tester High Precision Monitor for Micro Detection of Water Content in Feed, - Temperature Setting 40-200C, - Time setting 1-99 minutes, - Heating Mode: Halogen Lamp 	Pcs			
2	2	Moisture Meter for Grain (portable): <ul style="list-style-type: none"> - For grains: rice, corn and wheat etc and for Powders - Automatic Calibration, - Battery powered - Measuring Range: 6-30% (professional), - Temperature Range 10-60C Humidity 5-90% - Resolution 0.1, - Accuracy ±0.5% 	Pcs			

3	1	Feed Composition Analyzer set: <ul style="list-style-type: none"> - Suitable for rapid, non-destructive, and multi-indicator quantitative testing and analysis in multiple stages such - as the acquisition, storage, and processing of wheat (flour), soybeans, corn, and rice. - Analysis indicators: moisture, starch, protein, fat content, etc., - Near Infra-Red Spectroscopy (NIR) Wavelength 1000-1800nm, Tungsten halogen lamp with >10000 hr lifespan, - Sample types: Grains/cereals, vegetal protein meals, animal by-product/rendering, forages, oils and fat, - compound feed, feed concentrate, base mix, pellet and vegetal by-products. Sample volume min 200mL, - Parameters: Dry matter, ash, crude fibre, crude protein, starch and fat. Only for forages: NDF, ADF., - Measurement mode: Diffuse reflectance Detector: High Performance ultra cooled InGaAs (Indium Gallium Arsenide) detector to -20C, dual stage temperature stabilized, - Optical Bandwidth: 10.95± 0.3nm @1395.5nm, signal to noise ratio >10000:1, wavelength accuracy <= ±0.2nm wavelength repeatability <0.05nm 7) Communication connection: Bluetooth, Environmental - temperature 5 °C~35 °C, Indoor relative humidity not exceeding 85% 	Pcs			
4	1	Fume Hood: <ul style="list-style-type: none"> - Type: Ductless (recirculating), Filtration: Dual-stage (Activated carbon + HEPA), - Width: 1.0–1.2 m, Desktop, - Airflow Velocity: 0.5 m/s (100 fpm) at face, - Material: Polypropylene (PP) or epoxy-coated steel, - Lighting: LED, explosion-proof, Sash: Horizontal sliding, tempered glass, - Monitoring: Digital airflow sensor with audible/visual alarm 	Pcs			

5	1	<p>Mycotoxin Analyzer equipment</p> <ul style="list-style-type: none"> - The detection items should include mycotoxins (Aspergillus flavus, Zearalenone, Vomitoxin, Ochratoxin, Fumo nisin, T-2 toxin), heavy metals (lead ion, cadmium ion), which can be upgraded to achieve rapid quantitative detection of pesticide residues and transgenic items in the later stage. - The fluorescence quantitative rapid detector has a single function and can optionally detect fungal toxins, heavy metals, pesticide residues, and genetically modified organisms. The sample must result from a water-based extraction. - Fluorescence Detection: Uses an LED excitation light source with a min wavelength (λ_0) of 365nm. Receives light at a spectral wavelength (λ_1) of 610nm. Includes time-resolved fluorescence function with a reading time of min 200μs-600μs, enhancing detection accuracy and specificity. - Measurement Precision: On-stage repeatability (CV): $\leq 1.0\%$, Inter-stage precision (CV): $\leq 1.5\%$, - Connectivity & Calibration: Equipped with at least a built-in GPRS wireless module for Remote automatic downloading and updating of operating systems and standard curves. Automatic uploading of detection results and data supporting importing or remotely downloading standard curves, eliminating the need for on-site calibration. - Automatically switches detection items and batch numbers via barcode scanning or touchscreen selection. - The results can be printed by built-in thermal printer, or be exported to the flash disk through the USB interface or transmitted to computer. Test results can be retrieved according to date, test items, test personnel, test time and other parameters. 	Pcs			
---	---	--	-----	--	--	--

6	300	Test Strips to detect mycotoxins - Assortment of Fluorescence quantitative detection test strip for fungal toxins, compatible with mycotoxin analyzer being supplied. Test strips for at least Aspergillus flavus, Zearalenone, Vomitoxin, Ochratoxin, Fumo nisin, T-2 toxin etc should be included. Number of test strips to be determined in the future based on shelf life of test strips to be supplied.	Pcs			
7		Transportation of feed laboratory tools and equipment: Deliver all procured feed laboratory tools and equipment to Ethio Feed SC site.	Trips			
8		Installation of feed laboratory tools and equipments and provide training to Ethio Feed staffs: - Install all laboratory tools and equipment at Ethio Feed SC site. - Provide a three-day training to one laboratory technical assistant on the laboratory procedures, laboratory instrument operation, and chemical safety manuals	Service			
Sub Total Value						
VAT 15%						
Total Value including 15%						

BID VALIDITY PERIOD

Expected Bid Validity Period by RTI	90 days from the date specified for the receipt of offers
Supplier Bid Validity Period	

SUPPLIER WARRANTY REQUIREMENTS

- The supplier shall provide a full warranty for a minimum period of 12 months from the date of final acceptance of the equipment.
- The warranty shall cover all defects in materials, workmanship, and performance, and include free replacement of parts, labor, and on-site service.
- The supplier shall ensure the availability of spare parts for at least five (5) years after delivery.
- Response to service requests must be made within 72 hours. An option for extended warranty must be included in the offer

Supplier's Response:

☐ Yes, we fully accept the warranty requirements as stated above.



3040 Cornwallis Road ■ PO Box 12194 ■ Research Triangle Park, NC 27709-2194 ■ USA
Telephone 919.541.6000 ■ Fax 919.541.5985 ■ www.rti.org

☐ No, we do not fully accept the warranty requirements.

PAYMENT TERMS ACCEPTANCE

The vendor's willingness to accept RTI's standard payment terms (i.e., payment within 30 days after delivery and acceptance of goods/services and submission of a valid invoice) will be evaluated.

Supplier's Response:

☐ Yes, we accept RTI's standard payment terms and conditions.

☐ No, we do not accept RTI's standard payment terms and conditions.

By signing this attachment, the bidder confirms he has a complete understanding of the specifications and fully intends to deliver items that comply with the above listed specifications.

Signature:

Title:

Date:

Attachment “B” Instructions to Bidders/Sellers

1. **Procurement Narrative Description:** The Buyer (RTI) intends to purchase commodities and/or services identified in Attachment A. The Buyer intends to purchase the quantities (for commodities) and/or services (based on deliverables identified in a Statement of Work). The term of the Ordering Agreement shall be from Award Date to the Delivery date of the Offeror unless extended by mutual agreement of the parties. The Buyer intends to award to a single “approved” supplier based on conformance to the listed specifications, the ability to service this contract, and selling price. We reserve the right to award to more than one bidder. If an Ordering Agreement is established as a result of this RFQ/RFP, supplier understands that quantities indicated in the specifications (Attachment A) are an estimate only and RTI does not guarantee the purchase quantity of any item listed.
2. **Procuring Activity:** This procurement will be made by **Research Triangle Institute (RTI International)**, located at

RTI-Feed the Future Ethiopia Transforming Agriculture
Bole Flamingo, Minaye Building 11th Floor,
Kirkos Sub City, Woreda 09, House Number 501/004/498
Addis Ababa

who has a purchase requirement in support of a project funded by

U.S. Department of State

RTI shall award the initial quantities and/or services and any option quantities (if exercised by RTI) to Seller by a properly executed Purchase Order as set forth within the terms of this properly executed agreement.

3. **Proposal Requirements.** All Sellers will submit a quote/proposal which contains offers for all items and options included in this RFQ/RFP. **Partial submission will result in the bidder being removed from the competition.** All information presented in the Sellers quote/proposal will be considered during RTI’s evaluation. Failure to submit the information required in this RFQ/RFP may result in Seller’s offer being deemed non-responsive. Sellers are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach RTI’s office designated in the RFQ/RFP by the time and date specified in the RFQ/RFP. Any offer, modification, revision, or withdrawal of an offer received at the RTI office designated in the RFQ/RFP after the exact time specified for receipt of offers is “late” and may not be considered at the discretion of the RTI Procurement Officer. The Seller’s proposal shall include the following:
 - (a) The solicitation number:
 - (b) The date and time submitted:
 - (c) The name, address, and telephone number of the seller (bidder) and authorized signature of same:
 - (d) Validity period of Quote:

- (e) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary.
 - (f) If RTI informs Seller that the Commodity is intended for export and the Commodity is not classified for export under Export Classification Control Number (ECCN) "EAR99" of the U.S. Department of Commerce Export Administration Regulations (EAR), then Seller must provide RTI the correct ECCN and the name of Seller's representative responsible for Trade Compliance who can confirm the export classification.
 - (g) Lead Time Availability of the Commodity/Service.
 - (h) Terms of warranty describing what and how the warranties will be serviced.
 - (i) Special pricing instructions: Price and any discount terms or special requirements or terms (special note: pricing must include guaranteed firm fixed prices for items requested.
 - (j) Payment address or instructions (if different from mailing address)
 - (k) Acknowledgment of solicitation amendments (if any)
 - (l) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including points of contact with telephone numbers, and other relevant information)
 - (m) **Special Note:** *The Seller, by his response to this RFQ/RFP and accompanying signatures, confirms that the terms and conditions associated with this RFQ/RFP document have been agreed to and all of its attachments have been carefully read and understood and all related questions answered.*
4. **Forms:** Sellers (potential bidders or suppliers) must record their pricing utilizing the format found on Attachment "A". Sellers must sign the single hardcopy submitted and send to address listed on the cover page of this RFQ/RFP.
5. **Questions Concerning the Procurement.** All questions in regards to this RFQ/RFP to be directed to

Feed the Future Ethiopia Transforming Agriculture Procurement team

at this email address:

InkindProcurement.ETA@transforming-agriculture.org

The cut-off date for questions is.

January 12, 2026, at 17:30 East Africa Time (EAT)

6. **Notifications and Deliveries:** Time is of the essence for this procurement. Seller shall deliver the items or services no later than the dates set forth in the contract that will be agreed by both parties as a result of this RFQ/RFP. The Seller shall immediately contact the Buyer's Procurement Officer if the specifications, availability, or the delivery schedule(s) changes.

Exceptional delays will result in financial penalties being imposed of Seller.

7. **Documentation:** The following documents will be required for payment for each item:
 - (a) A detailed invoice listing Purchase Order Number, Bank information with wiring instructions (when applicable)
 - (b) Packing List
 - (c) All relevant product/service documentation (manuals, warranty doc, certificate of analysis, etc.)
8. **Payment Terms:** Refer to RTI purchase order terms and conditions found in https://www.rti.org/sites/default/files/rti-po-terms_english_version_-_v1.18.pdf, http://www.rti.org/files/PO_FAR_Clauses.pdf, or http://www.rti.org/files/PO_FAR_Clauses_Commercial_Items.pdf. Payment can be made via wire transfer or other acceptable form. Sellers may propose alternative payment terms and they will be considered in the evaluation process.
9. **Alternative Proposals:** Sellers are permitted to offer “alternatives” should they not be able to meet the listed requirements. Any alternative proposals shall still satisfy the minimum requirements set forth in Attachment A Specifications.
10. **Inspection Process:** Each item shall be inspected prior to final acceptance of the item. All significant discrepancies, shortages, and/or faults must be satisfactorily corrected and satisfactorily documented prior to delivery and release of payment.
11. **Evaluation and Award Process:** The RTI Procurement Officer will award an agreement contract resulting from this solicitation to the responsible Seller (bidder) whose offer conforms to the RFQ/RFP will be most advantageous to RTI, price and other factors considered. The award will be made to the Seller representing the **best value** to the project and to RTI. For the purpose of this RFQ/RFP, price, delivery, technical and past performance are of equal importance for the purposes of evaluating and selecting the “best value” awardee. RTI intends to evaluate offers and award an Agreement without discussions with Sellers. Therefore, the Seller’s initial offer should contain the Seller’s best terms from a price and technical standpoint. However, RTI reserves the right to conduct discussions if later determined by the RTI Procurement Officer to be necessary.

The evaluation factors will be comprised of the following criteria:

- (a) **PRICE – 60%**
 - The bidder with the lowest price and full compliance with other technical qualifications will receive the highest score. Scores for other qualified bidders will be prorated accordingly.
- (b) **DELIVERY 5 %**
 - We require **Full Premix Processing Technology and Equipment/ Set** to be delivered, installed, and commissioned within **40** days from the LPO issue date.
 - Bidders unable to meet this timeframe should provide a realistic alternative delivery schedule.
 - Shorter, but realistic, delivery schedules will score higher.

(c) TECHNICAL 20%

- Bidders must provide evidence (technical documentation) that the product conforms to the required specifications.

(d) Past Performance - 10%

- Client references– Provide three reference letters or certificates from previous clients for the supply of similar products. (10%)
- Points will be prorated based on the number of reference letters or certificates provided.

(e) OTHER EVALUATION CRITERIA. 5%

- **Warranty and Spare Parts**
 - Acceptance of the full warranty statement, (2.5%)
 - No warranty statement or missing evidence: 0%
- **Acceptance of payment terms– Signed acknowledgment of acceptance of RTI's standard 30-day payment terms.**
 - Fully accepts RTI's 30-day payment terms without conditions: (2.5%)
 - Rejects or omits acknowledgment: 0%

Total Score: 100%

12. **Award Notice.** A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful supplier within the time acceptance specified in the offer, shall result in a binding contract without further action by either party.
13. **Validity of Offer.** This RFP in no way obligates RTI to make an award, nor does it commit RTI to pay any costs incurred by the Seller in the preparation and submission of a proposal or amendments to a proposal. Your proposal shall be considered valid for 90 days after submission.

14. **Representations and Certifications.** Winning suppliers under a US Federal Contract are required to complete and sign as part of your offer RTI Representations and Certifications for values over \$10,000.
15. **Certification.** The offeror, by signing its offer, hereby certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on its behalf in connection with the awarding of this contract.
16. **Anti- Kick Back Act of 1986.** Anti-Kickback Act of 1986 as referenced in FAR 52.203-7 is hereby incorporated into this Request for Proposal as a condition of acceptance. If you have reasonable grounds to believe that a violation, as described in Paragraph (b) of FAR 52.203-7 may have occurred, you should report this suspected violation to the RTI's Ethics Hotline at 1-877-212-7220 or by sending an e-mail to ethics@rti.org. You may report a suspected violation anonymously.
17. **The John S. McCain National Defense Authorization Act for fiscal year 2019 - section 889.** RTI cannot use any equipment or services from specific companies, or their subsidiaries and affiliates, including Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company ("Covered Technology"). In response to this request for proposal, please do not provide a quote which includes any Covered Technology. Any quote which includes Covered Technology will be deemed non-responsive. Additionally, if the United States Government is the source of funds for this RFP, the resulting Supplier shall not provide any equipment, system, or service that uses Covered Technology as a substantial or essential component.

Acceptance:

Seller agrees, as evidenced by signature below, that the seller's completed and signed solicitation, seller's proposal including all required submissions and the negotiated terms contained herein, constitute the entire agreement for the services described herein.


By: *(Seller Company Name)*

Signature: _____

Title:

Date:

Attachment “C” Vendor Information Form

	 KEY QUESTIONS	VENDOR INFORMATION FORM <i>Please write your answers clearly and use additional paper if needed to provide <u>as much detail as possible</u> in your answers to these questions. More details and facts are always better than fewer details. We will attempt to verify the important facts you have listed below using our local personnel in and around the country.</i>
1	Contact name of reference	
2	Title or position of contact	
3	Phone Number(s) for contact	
4	E-mail address for contact	
5	Company name	
6	Company address	
7	Primary business of company	
8	List cities where company has offices and/or workshops.	
9	List manufacturers or brands your company currently represents.	
10	Define <u>type</u> of representation of each brand (agent, dealer, authorized mfg rep, etc.) and whether or not it is exclusive.	
11	Is company locally owned or foreign owned?	
12	Describe previous experience in working with USAID-funded projects.	
13	If your company has been awarded previous USAID-funded work, please describe.	
14	Please describe your recent experience (last 12 months) with doing work, providing equipment or services as defined in our specifications or statement of work.	
15	List the names and current contact information for the project managers working <u>for your customers</u> in your last two projects for us to contact and ask about your performance.	
16	If your company is based outside of the country, please describe how you would effectively service and support a future contract.	
17	Confirm that you agree to comply with RTI's standard terms and conditions.	